



MARINE ORDERS

Part 32

Cargo Handling Equipment

Issue 2 (Amendment)

Order No 2 of 1999

Pursuant to Section 425(1AA) of the *Navigation Act 1912*, I hereby make this Order amending Marine Orders, Part 32, Issue 2, by omitting pages (i), 13, 14, 101 to 104 and 111, and substituting the attached pages (i), 13, 14, 101 to 104 and 111 to 116, to come into operation on 1 February 1999.

Clive Davidson
Chief Executive
14 January 1999

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Previous issue

Issue 1, Order No 12 of 1986

—Amendment, Order No. 5 of 1992

Issue 2, Order No 14 of 1997

Note: Effective measures may include fencing, flagging defective machinery, tagging switches or valves not to be used, cessation of work.

9.2.3 If, in connection with the loading or unloading of a ship:

- (a) a person receives an injury requiring referral to a hospital; or
- (b) a component of materials handling equipment fails in operation, whether or not any person is thereby injured,

the person in charge must submit to a surveyor at the nearest AMSA survey office:

- (a) within four hours of the incident—an initial report in accordance with Form MO-32/5 in Appendix 23; and
- (b) within 72 hours of the incident—a full report in accordance with Form MO-32/6 in Appendix 23.

Note: Two forms are available from AMSA: Form AMSA 18, which is an Incident Alert form, and AMSA 19, which is an Incident Report form.

10 Loading and Unloading

10.1 Person in charge to direct loading and unloading

A person must not, to any extent, load or unload a ship unless that person does so under the direction of the person in charge.

10.2 Loading and unloading to comply with this Part

A person must not:

- (a) to any extent, load or unload a ship;
- (b) use or operate any materials handling equipment in connection with the loading or unloading of a ship;
- (c) direct or purport to authorise any other person to load or unload a ship to any extent, or operate materials handling equipment in connection with the loading or unloading of a ship; or
- (d) use or direct or purport to authorise any other person to use in connection with the loading or unloading of a ship, except in the event of an emergency, any means of passage or access,

otherwise than in compliance with or as provided by this Part.

10.3 Use of equipment

10.3.1 Subject to 10.3.2, a person who:

- (a) is under 18 years of age; or
- (b) does not possess the necessary aptitudes and experience,

must not:

- (c) operate any mechanical stowing appliance, crane or winch; or
- (d) give directional signals to a driver of a crane, winch or other mechanical stowing appliance; or
- (e) have responsibility for attending to cargo falls on winch ends or winch drums; or
- (f) perform tasks involving hoisting, lowering or otherwise adjusting derrick gear or other materials handling equipment.

10.3.2 Provision 10.3.1 does not apply to:

- (a) a member of the crew of the ship being loaded or unloaded; or
- (b) a person under training while properly supervised.

10.3.3 A person must not operate power operated hatch covers unless that person is:

- (a) a member of the crew of the ship being loaded or unloaded; or
- (b) a person authorised to do so by the officer in charge of the loading or unloading operation.

10.3.4 A person, other than a member of the crew of the ship, must not operate ship's side, bow or stern doors, 'tween deck bulkhead doors, ramps, retractable car decks or similar ship equipment unless that person has been specifically authorised by the Master of the ship to do so.

10.4 Protective clothing

A person must not load or unload a ship unless that person wears protective clothing and other protective equipment appropriate for the loading or unloading operation, for the duration of the operation.

Note: *It is the responsibilities of employers to define the protective clothing to be worn in any particular circumstances.*

Appendix 20

AUSTRALIAN STANDARDS: GUIDE IN DETERMINING SAFE WORKING LOAD

Note: The Standards are listed by subject matter and full titles are not included. In some cases the Standard cited may have subsidiary parts or amendments which should be consulted.

1 For guidance in determining safe working load

Blocks, cargo	AS 2089-1993
Blocks, chain	AS 1418.2-1997
Chain	AS 2321-1979
Cranes	- General AS 1418.1-1994
	- Serial hoists and winches AS 1418.2-1997
	- Bridge, gantry, portal AS 1418.3-1997
	- Mobile AS 1418.5-1995
Cranes	- Safe use of, General requirements AS 2550.1-1993
Eyebolts	AS 2317-1984
Fibre rope	- Care & safe usage AS 4142.1-1993
	- 3 strand hawser laid and 8 strand plaited ropes AS 4142.2-1993
Hooks	AS 3777-1990
Industrial trucks	- General requirements AS 2359.1-1995
	- Operation AS 2359.2-1985
Lifting components for chain slings	AS 3776-1990
Lifts, escalators and moving walks	- General AS 1735.1-1986
	requirements
Pallets	AS 4068-1993

Rigging screws and turnbuckles	AS 2319-1984
Shackles	AS 2741-1992
Slings	- fibre rope AS 1380-1998
	- synthetic-webbing AS 1353-1997
	- wire rope AS 1666-1995
	- wire coil, flat AS 1438-1998
	- chain - grade T AS 3775-1990
	- roundslings—synthetic fibre AS 4497-1997
Swivels	AS 2318-1990
Wire rope	AS 3569-1989
Wire-rope grips for non-lifting applications	AS 2076-1996

2 Other standards called up in this part

Acoustics—hearing protectors	AS 1270-1988
Automotive LP Gas Code	AS 1425-1989
Battery operated vehicles	AS 1915-1992
Carbon monoxide analyser equipment	AS 2094-1977
Classification of hazardous areas	
	- Explosive gas atmospheres AS 2430.1-1987
	- Combustible dusts AS 2430.2-1986
Electrical equipment enclosures	AS 1939-1990
Lighting	AS 1680-1990
Portable Fire Extinguishers	
	- General requirements AS 1841.1-1997
	- Foam type AS 1841.4-1997
	- Powder type AS 1841.5-1997
	- Carbon dioxide type AS 1841.6-1997
	- Vaporising liquid type AS 1841.7-1997

Portable Ladders - Metal	AS 1892.1-1996
- Timber	AS 1892.2-1992
Safe working in a confined space	AS 2865-1995
Vehicles - pollutant test methods	AS 2095.1-1977
Wire rope - Application guide	AS 2759-1985

3 Other standards that may provide guidance

Freight containers handling and securing	AS 3711.10-1993
Doors clear openings for external single leaf doors	ISO 3796

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Appendix 21

Actuating force: control equipment

The maximum actuating force required to operate controls of materials handling equipment is to be no greater than the following:

Finger-operated lever	10 N (either direction)
Push button	25 N
Hand-operated lever-	
console mounted	50 N (either direction)
floor mounted	400 N
Pedal	600 N
Steering wheel-	
manually powered	250 N
power assisted operating	250 N
power assistance not operating	600 N

Form MO 32/5
INCIDENT ALERT

SHIP DETAILS

Ship's name	
IMO number	Flag
Call sign	Satcom number
Master	
Gross tonnage	No. of persons on board
Class society	
Propulsion	IOPP certificate date of issue
Ship type <input type="checkbox"/> Container <input type="checkbox"/> Tanker <input type="checkbox"/> Bulk Carrier <input type="checkbox"/> Tug <input type="checkbox"/> OSV <input type="checkbox"/> Other	
Operator's name and address	
Responsible Officer (ISM designated person)	Contact number
Agents and P&I Club	

INCIDENT DETAILS

Voyage	
From	To
Ship's location (eg port, at sea, lat, long)	
Location on ship where incident occurred	
Date & time of incident	No. of persons involved

Form MO 32/6
INCIDENT REPORT

SHIP DETAILS

Ship's name	
IMO number	Flag
Call sign	Satcom number
Master	
Gross tonnage	Propulsion
Class society	
Operator's name and address	
Agents and P&I Club	
Date & time of incident	Ship's location (eg port, at sea, lat, long)

Part 1 - To be completed if reporting under Marine Orders Part 32

Person-in-charge	
Employer of person-in-charge	
<p>Incident</p> <p><input type="checkbox"/> Injury → If injury, complete parts 4 - 8</p> <p><input type="checkbox"/> Gear failure → If gear failure, complete parts 5 - 8</p> <p><input type="checkbox"/> Dangerous Goods → If dangerous goods, complete parts 5 - 8</p>	

Part 2 - To be completed if reporting under sections 268, 269 or 417 of the Navigation Act 1912 (other than births) or regulation 4 of the Navigation (Marine Casualty) Regulations

Voyage		
From		To
Incident description		
<input type="checkbox"/> Grounding	<input type="checkbox"/> Foundering	<input type="checkbox"/> Stranding
<input type="checkbox"/> Collision	<input type="checkbox"/> Capsize	<input type="checkbox"/> Flooding
<input type="checkbox"/> Fire	<input type="checkbox"/> Explosion	<input type="checkbox"/> Machinery failure
<input type="checkbox"/> Structural failure	<input type="checkbox"/> Close Quarters	<input type="checkbox"/> Disappearance
<input type="checkbox"/> Loss	<input type="checkbox"/> Presumed lost	<input type="checkbox"/> Injury
<input type="checkbox"/> Death	<input type="checkbox"/> Dangerous occurrence	
<input type="checkbox"/> Other (specify)		
Place of incident		
<input type="checkbox"/> Machinery spaces	<input type="checkbox"/> Accommodation block	<input type="checkbox"/> Galley
<input type="checkbox"/> Deck/cargo spaces	<input type="checkbox"/> Gangway/pilot ladder	<input type="checkbox"/> Wharf
<input type="checkbox"/> Other (specify)		
Crew numbers	Passenger numbers	Cargo

Part 3 - To be completed if reporting under section 417 of the Navigation Act 1912 (Births)

Child's name		Gender M/F
Date of birth	Place	
Mother's full name		
Town & country of birth	Australian resident Yes/No	
Father's full name		
Town & country of birth	Australian resident Yes/No	

Part 4 - To be completed if reporting under section 107 of the *Occupational Health & Safety (Maritime Industry) Act 1993*

Name of affected person			
Date of birth	Gender M/F	PIN	
Home address			
Australian resident Yes / No	Town & country of birth		
Capacity			
<input type="checkbox"/> Crew	<input type="checkbox"/> Contractor	<input type="checkbox"/> Waterside worker	<input type="checkbox"/> Supplier
<input type="checkbox"/> Watchkeeper	<input type="checkbox"/> Other (specify)		
↓ show watch period: fromto Time since last rest period			
Logbook entry date	Rank		
Hours of duty Time on:	Time off:	Hours before duty	
Affected area			
<input type="checkbox"/> Head (1)	<input type="checkbox"/> Eyes (1)	<input type="checkbox"/> Trunk (3)	<input type="checkbox"/> Arms (4)
<input type="checkbox"/> Hands (4)	<input type="checkbox"/> Legs (5)	<input type="checkbox"/> Internal (7)	<input type="checkbox"/> Back (3)
<input type="checkbox"/> Neck (2)	<input type="checkbox"/> Fingers (4)	<input type="checkbox"/> Feet (5)	<input type="checkbox"/> Toes (5)
<input type="checkbox"/> Other (specify)			
Type of injury			
<input type="checkbox"/> Drowning (150)	<input type="checkbox"/> Crushing (100)	<input type="checkbox"/> Laceration (060/080)	
<input type="checkbox"/> Burns & scalds (120)	<input type="checkbox"/> Hernia (450)	<input type="checkbox"/> Fracture (020/010)	
<input type="checkbox"/> Electric shock (150)	<input type="checkbox"/> Amputation (070)	<input type="checkbox"/> Foreign Body (110/090)	
<input type="checkbox"/> Abrasion (090)	<input type="checkbox"/> Bruising (100)	<input type="checkbox"/> Asphyxia (110/150/140)	
<input type="checkbox"/> Strain & sprain (040)	<input type="checkbox"/> Other (specify)		
Result of incident			
<input type="checkbox"/> Death	<input type="checkbox"/> Serious injury	<input type="checkbox"/> Minor injury	
<input type="checkbox"/> Near miss	<input type="checkbox"/> Temporary disability	<input type="checkbox"/> Partial disability	
<input type="checkbox"/> Permanent disability	<input type="checkbox"/> Disappearance	<input type="checkbox"/> Time off work	
<input type="checkbox"/> Other (specify)			
Place of incident			
<input type="checkbox"/> Machinery spaces	<input type="checkbox"/> Accommodation block	<input type="checkbox"/> Galley	
<input type="checkbox"/> Deck/cargo spaces	<input type="checkbox"/> Gangway/pilot ladder	<input type="checkbox"/> Wharf	
<input type="checkbox"/> Other (specify)			

Incident factors	
<input type="checkbox"/> Machinery and (mainly) fixed plant (1)	<input type="checkbox"/> Materials and substances (6)
<input type="checkbox"/> Mobile plant and transport (2)	<input type="checkbox"/> Environmental agencies (7)
<input type="checkbox"/> Powered equipment, tools and appliances (3)	<input type="checkbox"/> Animal, human and biological agencies (8)
<input type="checkbox"/> Non-powered hand tools, appliances and other equipment (4)	<input type="checkbox"/> Other and unspecified agencies (9)
<input type="checkbox"/> Chemicals and chemical products (5)	
Cause of injury/illness	
Date left ship	Expected period of incapacity
Treatment given on board ship	

Part 5 - Explanation and Description

State Cause and give names and addresses of any witnesses

Part 6 - Incident narrative

Part 7 - Action taken to prevent similar occurrences

Part 8 - Details of person completing report

Name	
Position	Contact number
Signature	Date / /