

COMMONWEALTH OF AUSTRALIA
CEO Instrument of Approval No 2 of 2014

Customs Act 1901

I, ROMAN QUAEDVLIEG, Chief Executive Officer of Customs, under subsection 33(3) of the *Acts Interpretation Act 1901* and section 4A of the *Customs Act 1901* (the Act) and regulation 41 of the *Customs Regulations 1926* (the Regulations):

- (a) revoke CEO Instrument of Approval No. 73 of 2005; and

- (b) approve the attached " UNACCOMPANIED PERSONAL EFFECTS (UPE) DECLARATION" as an approved statement for the purpose of communicating electronically to Customs information required under subsection 71AAAB(1) of the Act and regulation 41 of the Regulations in relation to goods that are the unaccompanied personal or household effects of a passenger.

This instrument commences on the day after it is registered.

Dated: 16 October 2014

ROMAN QUAEDVLIEG
Chief Executive Officer of Customs

UNACCOMPANIED PERSONAL EFFECTS (UPE) DECLARATION

Approved Statement - Customs Act 1901 - subsection 71AAAB(1) and Customs Regulations 1926 - regulation 41

Item No.	Short title	Information required
1	Applicant Type	Indicate whether the person making the declaration is the: <ul style="list-style-type: none">• Owner• Nominee or• Representative
2	Owner Name	The name of the person who is the owner of the goods.
3	Owner ABN/CCID	The ABN of, or code allocated by Customs (the Customs Client Identifier or CCID) to, the owner of the goods.
4	Nominee Name	The name of the person nominated by the owner of the goods to submit the declaration on behalf of the owner.
5	Nominee ABN/CCID	The ABN or CCID of the nominee identified in item 4.
6	Representative Name	The name of the broker, freight forwarder, or HVSO who is the representative of the owner of the goods.
7	Representative ABN/CCID	The ABN or CCID of the nominee identified in item 6.
8	Importer Details	Name and address of the owner of the goods.
9	Date of Birth	The date of birth of the owner of the goods.
10	Sex	The gender of the owner of the goods.
11	Travel Document Number	The passport number of the owner of the goods.
12	Passport Country of Issue	The name of the country that authorised the passport as an official travel document.
13	Spouse Name	The name of the husband or wife (if any) of the owner of the goods.
14	Spouse Passport Number	The passport number of the owner's spouse.

Item No.	Short title	Information required
15	Number Of Children Under 18	The number of children under eighteen years of age who own unaccompanied personal effects covered by this declaration.
16	Owner Arrival Date	The date of arrival in Australia of the owner of the goods.
17	Owner Arrival Vessel Name	The name of the ship or aircraft on which the owner of the goods arrived.
18	Owner Arrival Flight Number	If the owner arrived on an aircraft – the airline code (as allocated by the International Air Transport Association (IATA) and number of the flight (as assigned by the carrier to identify the journey of the aircraft) on which the owner of the goods arrived.
19	Owner Arrival Port Code	The port or airport that the owner of the goods arrived in Australia.
20	Country Of Departure	The country where the goods were exported from.
21	Period of Absence From Australia	The period of time the owner of the goods has been absent from Australia.
22	Other Countries Visited	The names of the countries, other than the country of departure, that the owner of the goods has visited whilst absent from Australia.
23	Number Of Packages	Number of packages that the goods are packed in (not including packages in a container).

If the goods are to be, or were, imported by SEA – Items 24 to 31 are required

24	Cargo – Arrival Date	Date of arrival of the ship on which the goods were imported at the first Australian port where any goods were discharged.
25	Cargo Arrival Port Code	The first Australian port that the ship arrived at during its journey.
26	Vessel Identifier On Which The Cargo Arrived	The identifier, of the ship being: <ul style="list-style-type: none"> ▪ the Lloyds identification number of the ship; or ▪ if the vessel does not have a Lloyds identification number, the identification code allocated to the operator of the ship by Customs.

Item No.	Short title	Information required
27	Voyage Number On Which The Cargo Arrived	The unique number assigned by the principal agent of the ship for the journey to Australia which carried the goods.
28	Cargo Type	Indicate whether the goods are containerised, non-containerised or bulk: B/B - Break Bulk BLK - Bulk FCL - Full Container Load FCX - Full Container Multiple House Bill LCL - Less Than Container Load
29	Container Number	The unique identifier assigned by the marine industry to the container the goods are packed in.
30	Ocean Bill Of Lading	The ocean bill of lading number relating to the goods.
31	House Bill Of Lading	The house bill of lading number relating to the goods.
If the goods are to be, or were, imported by AIR – Items 32 to 34 are required		
32	Flight Number On Which Cargo Arrived	The airline code (as allocated by the IATA), and flight number (as assigned by the carrier to identify the journey of the aircraft) for the flight that carries the goods.
33	Master Air Waybill Number	The master air waybill number relating to the goods.
34	House Air Waybill Number	The house air waybill number relating to the goods.
If the goods are imported by AIR or SEA, the following fields are required		
35	Line Number	The number that identifies each separate line of goods on the declaration.
36	Tourist	Indicate whether the owner of the goods is a tourist.
37	Tourist Length Of Stay	If the owner is a tourist, indicate the proposed length of his or her stay.
38	Temporary Residence	Indicate whether the owner of the goods is a temporary resident.

Item No.	Short title	Information required
39	Temporary Residence Length of Stay	If the owner is a temporary resident, indicate the proposed length of his or her stay.
40	Permanent Resident or Australian Citizen	Indicate whether the owner of the goods is resuming permanent residence or is a returning Australian citizen.
41	Taking Up Permanent Residence in Australia For The First Time	Indicate whether the owner of the goods is taking up permanent residence in Australia for the first time.
42	Australian Citizen Returning Temporarily	Indicate whether the owner of the goods is an Australian citizen returning to Australia temporarily.
43	Did You Pack The Goods Yourself	Indicate whether the owner of the goods packed the goods: <ul style="list-style-type: none"> • Yes • No
44	Person Who Packed The Goods	If the answer to item 43 is no, specify the name of the person who packed the goods.
45	Are You Fully Aware Of The Contents Of Your Packages	Indicate whether the owner is fully aware of the contents of the packages subject to the declaration: <ul style="list-style-type: none"> • Yes • No
46	Unaware Of Content Of The Packages	If the answer to item 45 is no, provide a detailed reason as to why the owner is not fully aware of the contents of the packages.
47	Do The Packages Contain Goods Belonging To Any Person Other Than You Or Those Who Accompanied You On Your Arrival In Australia	Indicate whether the goods are owned by a person other than those who were accompanying the person making the declaration when he or she arrived in Australia: <ul style="list-style-type: none"> • Yes • No
48	Name	If the answer to item 47 is yes – the name of the person not entering Australia with the person making the declaration, whose unaccompanied goods are being declared.
49	Passport Number	If the answer to item 47 is yes – the passport number of the person not entering Australia with the declaration, whose unaccompanied goods are being declared.

Item No.	Short title	Information required
50	Relationship To You	If the answer to item 47 is yes – describe the nature of your association with this person.
51	Drugs	Indicate if the goods contain drugs of any kind including, but not limited to: DHEA, narcotics, hallucinogens, amphetamines, barbiturates, tranquillisers, steroids or performance enhancing drugs.
52	Drugs Description	If the answer to item 51 is yes, list those goods.
53	Weapons	Indicate if the goods contain weapons including, but not limited to: firearms or parts (including air pistols and air rifles), ammunition, replica firearms, spring bladed knives, daggers, knuckle dusters or martial arts equipment.
54	Weapons Description	If the answer to item 53 is yes, list those goods.
55	Animal Products	Indicate if the goods contain articles manufactured from wildlife including, but not limited to: reptiles/snakes, elephants, rhinoceri, members of the cat family, whales, dolphins, zebras, antelope, deer or coral.
56	Animal Products Description	If the answer to item 55 is yes, list those goods.
57	Offensive Material	Indicate if any of the goods contain material which is likely to cause offence to a reasonable adult. This may include, but is not limited to: child pornographic material, child abuse material, material which may promote, incite or instruct in matters of crime or violence or misuse of a drug, or sexual material (including bestiality).
58	Offensive Material Description	If the answer to item 57 is yes, list those goods.
59	Currency	Indicate whether the goods contain Australian and/or foreign currency in the amount of \$10,000 Australian or more.
60	Currency Amount	If the answer to item 59 is yes, indicate the Australian dollar equivalent.
61	Medicines	Indicate whether the goods contain medicines (whether prescribed by a medical practitioner or not) including but not limited to herbal medicines.

Item No.	Short title	Information required
62	Medicine Description	If the answer to item 61 is yes, list those goods.
63	Tobacco Products	Indicate whether the goods contain cigarettes, cigars or tobacco.
64	Alcoholic Products	Indicate whether the goods contain alcoholic liquor including: spirits, wine or beer.
65	Transport Vehicles	Indicate whether the goods contain motor vehicle, motorcycle, trailers or watercraft.
66	Goods Belonging To Persons Not Accompanying You	Indicate whether the goods include goods owned by a person other than you or those persons who arrived in Australia at the same time as the person providing the information.
67	Commercial Goods	Indicate whether the goods are to be used for commercial purposes, including sale, lease, hire or exchange.
68	Goods Owned For Less Than Twelve Months	Indicate whether the goods contain other goods owned by the person making the declaration for less than 12 months.
69	Description	If the answer to item 63, 64, 65, 66, 67 or 68 is yes – describe the goods.
70	Price Or Estimated Price \$AUS	If the answer to item 63, 64, 65, 66, 67 or 68 is yes – indicate the purchase price of the goods, or if that is not known an estimate of that price.
71	Date Of Purchase	If the answer to item 63, 64, 65, 66, 67 or 68 is yes – indicate the date of purchase of the goods, or if that is not known an estimate of that date.
If the field “Spouse Name” is completed, the following field is required		
72	Spouse Passport Country of Issue	The name of the country that authorised the passport as an official travel document for the spouse.