



## REMUNERATION TRIBUNAL

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### **Determination 2015/20:**

### **Remuneration and Allowances for Holders of Part-Time Public Office**

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## PART 1 - GENERAL

1. **Legislative basis:** The Remuneration Tribunal has made this Determination in accordance with subsections 7(3) and 7(4) of the *Remuneration Tribunal Act 1973*.
2. **Effective date:** This Determination takes effect on and from 1 January 2016 unless otherwise specified.
3. **Effect on earlier Determinations:** This Determination supersedes and revokes in full Determination 2015/08: (as amended) *Remuneration and Allowances for Holders of Part-Time Public Office*.
4. **Structure:** This Determination is structured so that each schedule contains the provisions for a specific remuneration model as follows:
  - Schedule A applies to office holders remunerated by annual fees.
  - Schedule B applies to office holders remunerated by daily fees.
  - Schedule C contains provisions for office holders who are remunerated under an annual meeting fee and additional daily fee model.
  - Schedule D provisions are for office holders who are remunerated under the base (annual) fee and daily meeting fee model.
  - Schedule E provisions are for offices of the Aboriginal Land Councils.
5. **Definitions:** In this Determination, unless the context clearly indicates otherwise:

'**authority**' is the body or office to which office holders, as defined in this clause, are appointed;

'**authority business**' means any authority business conducted by an office holder with the authority's approval, excluding attendance at a formal meeting, official travel time on a meeting day and normal preparation time for that meeting (*Note: Time spent by the office holder preparing for a formal meeting that the Chair considers is excessive to normal preparation time may be treated as 'authority business'*);

'**normal preparation time**' means the time that a member of an authority ordinarily requires to prepare for a meeting of the authority. It can occur on either a day of a meeting or on another day.

'**office holder**' means the holder of a part-time public office;

'**official travel time**' is the reasonable period, certified by a Chair, that an office holder spends travelling on official business away from the metropolitan area of the capital city or the environs of the town in which the office holder lives. It does not include time spent travelling between an office holder's home and principal place of work. The Chair may consider agency travel guidelines (if any) when determining the reasonable period.

'**public office**' has the same meaning as in the *Remuneration Tribunal Act 1973*.

## PART 2 - FEES

6. **Specified offices:** The fees in Schedules A, B, C, D, and E apply to the holders of the offices specified in those schedules. The rates are effective from 1 January 2016 unless otherwise specified in the schedules. The fees are gross fees; no additional amount is payable by the authority to meet any taxation obligations.
7. **Remuneration packaging:** An authority may provide access to remuneration packaging to office holders. An office holder may elect to take the fees and allowances payable under this Determination either as a cash payment, or a combination of a cash payment and other benefits.
- 7.1. **Election:** Any election made in accordance with Clause 7 must be consistent with:
- applicable agency policies and procedures on remuneration packaging; and
  - relevant taxation laws, rulings and guidelines issued by the Australian Taxation Office.
- 7.2. **No cost to authority:** Remuneration packaging must be administered without additional cost to the authority and any fringe benefits tax associated with a benefit must be included in the remuneration package.
8. **Offices not specified:** Where an office is not specified in the schedules to this Determination, the following daily fee will apply to that holder of that office, with effect from 1 January 2016:

Chair - \$523
Member - \$393

- 8.1. **Conditions for payment:** Payment of the fee is subject to the conditions and requirements set out in Schedule B. These are gross fees; no additional amount is payable by the authority to meet any taxation obligations.

## PART 3 - CONDITIONS OF OFFICIAL TRAVEL

9. **Official Travel Determination:** Determination 2015/11: *Official Travel by Office Holders* applies to offices covered by this Determination, subject to any exclusions or limitations in this Determination.
- 9.1. **Travel tier for specified offices:** An office holder whose office is specified in the schedules to this Determination is entitled to travelling allowance under Determination 2015/11 at the Travel Tier rate specified in the relevant Schedule for that office.
- 9.2. **Travel tier for offices not specified:** An office holder whose fee has been determined under Clause 8 is entitled to travelling allowance under Determination 2015/11 at the Travel Tier 2 rate.

## SCHEDULE A - ANNUAL FEES

### 10. Guide to this Schedule:

This Schedule applies to office holders who receive an annual fee. It sets out the way fees are paid and the activities covered by the fee. Table A identifies:

- the individual public offices remunerated by annual fees;
- the actual fee payable to Chairs, Deputy Chairs and Members (where applicable);
- any additional provisions or conditions that apply to the office; and
- the relevant travel tier for the office.

11. **Conditions of payment of annual fees:** The annual fees set out in Table A are payable on a periodic basis throughout each year. Part years are paid on a proportionate basis. The annual fee covers all activities undertaken by the office holder in performing the duties of their office.

11.1. **Lengthy absence:** The annual fee is proportionally reduced where an office holder is unavailable to perform the duties of their office for a period of more than three months, except to the extent that a reduction would be inconsistent with the terms of the office holder's appointment.

**Table A: Annual fees for specified offices – fees and travel tier**

12. General provisions relating to the Table A:

- Remuneration for an office holder is at the rate specified in the appropriate column opposite the Office/Authority (Column 2 for the Chair, Column 3 for the Deputy Chair or Column 4 for a Member). Where there is an additional condition that applies to a specified office, a sub-clause is listed in Column 5. The additional sub-clauses are set out immediately following the Table.
- Rates are effective from 1 January 2016 unless otherwise specified.

Column 1 Office/Authority	Column 2 Chair \$	Column 3 Deputy \$	Column 4 Member \$	Column 5 Additional clauses	Column 6 Travel Tier
NBN Co Limited	213,830	172,150	106,960		1
Future Fund	202,280		101,170		1
Commonwealth Grants Commission	198,900		105,280		1
Australia Post	182,520	101,860	91,290	A1, A10	1
Australian Broadcasting Corporation	167,900	82,880	55,270		1
ASC Pty Ltd	156,680		73,120	A2, A6	1
Commonwealth Scientific and Industrial Research Organisation	132,680	99,510	66,340	A2	1
Commonwealth Superannuation Corporation	132,680		63,460	A2, A4	See A4
Moorebank Intermodal Terminal	112,290	89,840	56,150		1
Airservices Australia	112,290	84,220	56,150	A2	1

<b>Column 1 Office/Authority</b>	<b>Column 2 Chair \$</b>	<b>Column 3 Deputy \$</b>	<b>Column 4 Member \$</b>	<b>Column 5 Additional clauses</b>	<b>Column 6 Travel Tier</b>
Australian Maritime Safety Authority	112,290	84,220	56,150	A2	1
Civil Aviation Safety Authority Board	112,290	84,220	56,150	A2	1
Australian Rail Track Corporation	112,290		56,150		1
Board of Taxation	112,290		56,150		1
Defence Housing Australia	112,290		56,150	A2	1
Infrastructure Australia	112,290		56,150	A11	1
Murray-Darling Basin Authority	112,290		67,380		1
National Disability Insurance Scheme Launch Transition Agency	112,290		56,150	A2, A7	1
Australian Curriculum Assessment and Reporting Authority	104,450	78,340	Daily fee	A5	See A5
Special Broadcasting Service	104,450	78,340	41,780		1
Clean Energy Finance Corporation	104,450		52,230		1
Foreign Investment Review Board	104,450		52,230		1
Independent National Security Legislation Monitor	104,450				1
National Health and Medical Research Council (NHMRC)	104,450		26,120	A4	See A4
National Health and Medical Research Council – Research Committee	80,950				2
National Health Medical Research Committee – All other Principal Committees	65,280				2
National Health Medical Research Committee – Australian Health Ethics Committee	65,280				2
Australian Institute for Teaching and School Leadership Ltd	96,620	72,470	Daily fee	A5	See A5
Australian Nuclear Science and Technology Organisation Board	96,620	72,470	48,310	A2	1
Tourism Australia	96,620	72,470	48,310	A2	1
Innovation Australia Board	96,620		43,480	A8	2
Innovation Australia Committee	18,280		10,970	A8	2
Australian Sports Commission	88,790	66,600	44,400	A2	1
Private Health Insurance Administration Council	88,790		53,280	A2	1
Safety, Rehabilitation and Compensation Commission	88,790		39,960		1
Telecommunications Universal Service Management Agency	88,790		39,960		2

<b>Column 1 Office/Authority</b>	<b>Column 2 Chair \$</b>	<b>Column 3 Deputy \$</b>	<b>Column 4 Member \$</b>	<b>Column 5 Additional clauses</b>	<b>Column 6 Travel Tier</b>
Food Standards Australia New Zealand	80,950		40,480	A3	1
International Air Services Commission	80,950		40,480		1
Medical Services Advisory Committee	80,950		Daily fee		1
Export Finance and Insurance Corporation	73,120	54,840	32,910	A2	1
Indigenous Business Australia	73,120	54,840	36,560	A2	1
Indigenous Land Corporation	73,120	54,840	36,560	A2	1
Aboriginal Hostels Limited	73,120		36,560		2
Reserve Bank of Australia			73,120	A1	1
Australian Commission on Safety and Quality in Health Care	73,120		24,350		2
Australian Electoral Commission	73,120				1
Australian Fisheries Management Authority Commission	73,120	36,560	36,560		1
Australian Hearing Services	73,120		32,910	A2, A9	1
Australian Heritage Council	73,120		32,910		1
Australian Heritage Council – Associate Member			32,910		1
Grains Research and Development Corporation	73,120		36,560	A2	1
Independent Hospital Pricing Authority	73,120		24,350		2
Outback Stores Pty Ltd	73,120		36,560		2
Australian Grape and Wine Authority	73,120	36,560	36,560		2
Prime Minister's Indigenous Advisory Council	73,120		Daily fee		2
Cancer Australia Advisory Council	65,280		32,640		2
Health Workforce Australia	65,280		Daily fee		2
National Offshore Petroleum Safety and Environmental Management Authority Board	65,280		32,640		1
Australia Council	57,450	43,090	31,600	A3	1
Screen Australia	57,450	43,090	31,600	A3	1
Australian Transport Safety Bureau Commission, Commissioner			57,450		1
Army and Air Force Canteen Service (AAFCAANS)	57,450		28,730	A2	2
Fisheries Research and Development Corporation	57,450		34,470		1

<b>Column 1 Office/Authority</b>	<b>Column 2 Chair \$</b>	<b>Column 3 Deputy \$</b>	<b>Column 4 Member \$</b>	<b>Column 5 Additional clauses</b>	<b>Column 6 Travel Tier</b>
National Capital Authority	57,450		22,980		1
National Rural Advisory Council	57,450		31,600		1
Payments System Board	Full-time		57,450		1
Rural Industries Research and Development Corporation	57,450		34,470	A3	1
Safe Work Australia	57,450				2
National Gallery of Australia Council	49,620	37,220	24,810		2
National Health Performance Authority	49,620	37,220	24,810		2
Australian Institute of Marine Science Council	49,620		24,810	A3	2
Australian Technical Advisory Group on Immunisation	49,620		Daily fee		1
Australian War Memorial Council	49,620		24,810		2
Cotton Research and Development Corporation	49,620		24,810		2
Australian Film Television and Radio School - Council	49,620		24,810	A2	2
Radiation Health and Safety Advisory Council	49,620				2
Sydney Harbour Federation Trust	49,620		24,810	A2	2
National Library of Australia Council	41,780	31,340	20,890		2
Australian National Maritime Museum Council	41,780		20,890		2
Fishing Industry Policy Council	41,780				2
National Film and Sound Archive	41,780	20,890	20,890		2
National Museum of Australia Council	41,780		20,890		2
National Portrait Gallery of Australia	41,780		20,890		2
Australian Sports Anti-Doping Authority	Full-time	37,350	33,950		2
Pharmaceutical Benefits Advisory Committee	Full-time		41,780		1
Australia Business Arts Foundation	33,950	25,470	16,980		1
Australian Pesticides & Veterinary Medicines Authority – Advisory Board	33,950		Daily fee		2
Australian Sports Drug Medical Advisory Committee	33,950		23,770		2
Australian Statistics Advisory Council	33,950				1
Classification Review Board	33,950	Daily fee	Daily fee		2

Column 1 Office/Authority	Column 2 Chair \$	Column 3 Deputy \$	Column 4 Member \$	Column 5 Additional clauses	Column 6 Travel Tier
Defence Reserves Support Council National Executive	33,950		28,860		2
Defence Strategic Reform Advisory Board	33,950		23,770		1
Public Lending Right Committee	33,950				2
Australian Institute of Health and Welfare	26,120		Daily fee		2
Asbestos Safety and Eradication Agency	26,120		Daily fee		2
Great Barrier Reef Marine Park Authority	Full-time		26,120		2

### Additional Sub-clauses to Table A

- A1 **Audit fees:** Members also appointed to an Audit Committee (however named) are entitled to additional fees as follows: Chair - \$21,120 per annum; Member \$10,560 per annum.
- A2 **Audit fees:** Members also appointed to an Audit Committee (however named) are entitled to additional fees as follows: Chair - \$15,370 per annum; Member \$7,690 per annum.
- A3 **Audit fees:** Members also appointed to an Audit Committee (however named) are entitled to additional fees as follows: Chair - \$9,300 per annum; Member \$4,650 per annum.
- A4 **Travel Tier:** The Chair is entitled to Tier 1 Travel arrangements. Members/Directors are entitled to Tier 2 travel arrangements.
- A5 **Travel Tier:** The Chair and Deputy Chair are entitled to Tier 1 Travel arrangements. Members/Directors are entitled to Tier 2 travel arrangements.
- A6 **ASC Pty Ltd:** A member who is Chair of the Business Assurance and Security (BAS) Committee will receive an additional \$14,750 per annum. A member who is member of the BAS Committee will receive an additional \$7,375 per annum.
- A7 **National Disability Insurance Scheme Launch Transition Agency:** The Chair will receive an additional loading of \$20,890 per annum. A Member will receive an additional loading of \$10,450 per annum. The additional loadings will cease at close of business 30 June 2016.
- A8 **Innovation Australia Board:** The Chair and Members of Innovation Australia will receive remuneration for only one committee.
- A9 **Australian Hearing Services:** While Dr Peta Seaton occupies the office of Chair she will receive an annual fee of \$52,310 and not the amount specified in Column 2. Whilst the Hon. Michael Knight AO is a member of the Audit and Risk Committee he is entitled to an additional \$3,845 per annum for service on that committee, in lieu of any other audit fees that would otherwise apply under this Determination.
- A10 **Australia Post:** A member who is appointed to the Board of Postcorp will receive an additional \$4,757 per annum.
- A11 **Infrastructure Australia:** The Hon. Mark Birrell, will receive an annual fee of \$71,890 in lieu of other amounts specified in column two of Table A for the duration of his appointment.



## SCHEDULE B - DAILY FEES

### 13. Guide to this Schedule:

This Schedule applies to office holders who receive a daily fee. It sets out the conditions that must be met for payment of fees, including certification of hours and minimum claim and maximum payment arrangements. Tables B1 and B2 set out the different basis of calculation of the fee on a meeting and non-meeting day and the activities covered by the fee. Table B3 identifies:

- the individual public offices remunerated by daily fees;
- the actual fee payable to Chairs, Deputy Chairs and Members (where applicable);
- any additional provisions or conditions that apply to the office; and
- the relevant travel tier for the office.

### 14. Conditions of payment of daily fees: Payment of daily fees under this Schedule is subject to the following conditions.

14.1. **Certification of hours:** Prior to payment, the Chair must certify the total time claimed by the office holder, including any official travel time. If the claim relates to a meeting day and the Chair is absent from the meeting, the nominated presiding officer should certify the total time claimed by the office holder for that day.

- The Chair's total time should be certified in accordance with the terms set out in the office holder's appointment or under governance arrangements approved by the responsible portfolio minister or authority.

14.2. **Maximum payment:** The maximum payable for any one day is one daily fee.

14.3. **Minimum claim:** Unless the authority determines otherwise, the minimum amount that may be claimed for payment at any one time is one daily fee.

### 15. Calculation of daily fees: The daily fees set out in Table B3 are payable in accordance with the conditions of this Schedule to the holders of the offices specified in Tables B3 and B4.

15.1. **Meeting day:** Unless otherwise specified in Table B3, the fees payable to an office holder on a meeting day are calculated in accordance with Table B1.

**Non-meeting day:** Unless otherwise specified in Table B3, the fees payable to an office holder on a non-meeting day are calculated in accordance with Table B2.

*(Note: Normal preparation time must not be taken into account in calculating 'Total time' under Column 3 of Table B1 or Table B2).*

**Table B1 - Calculation of fees on a meeting day**

Column 1 Total time	Column 2 Daily fee payable	Column 3 Total time includes
Less than two hours	40 per cent	<ul style="list-style-type: none"> <li>• Time spent attending formal meeting</li> <li>• Time spent on authority business</li> <li>• Official travel time</li> </ul>
Two hours to less than three hours	60 per cent	
Three or more hours	one daily fee	

**Table B2 - Calculation of fees on a non-meeting day**

Column 1 Total time	Column 2 Daily fee payable	Column 3 Total time includes
For each period of at least one hour	20 per cent for each hour, up to a maximum of five hours per day	<ul style="list-style-type: none"> <li>• Time spent on authority business</li> <li>• Official travel time</li> </ul>

**Table B3: Daily fees for specified offices – fees and travel tier**

16. **General provisions relating to Table B3:**

- Remuneration for an office holder is at the rate specified in the appropriate column opposite the Office/Authority (Column 2 for the Chair, Column 3 for the Deputy Chair and Column 4 for Members). Where there is an additional condition that applies to a specified office, a sub-clause is listed in Column 5. The additional sub-clauses are set out immediately following the Table.
- Rates are effective from 1 January 2016 unless otherwise specified.

Column 1 Office/Authority	Column 2 Chair \$	Column 3 Deputy \$	Column 4 Member \$	Column 5 Additional clauses	Column 6 Travel Tier
Companies Auditors and Liquidators Disciplinary Board	1,411	1,270	1,129		1
Examiner, Australian Crime Commission			1,411	B3.1	1
Professional Services Review – Committees	1,411		1,270		1
Professional Services Review – Determining Authority	1,411		1,270		1
Australian Government Reconstruction Inspectorate	1,254		1,004		1
Australian Renewable Energy Agency	1,254		1,004		2
Education Investment Fund Advisory Board	1,254		1,004		1
Health and Hospitals Fund Advisory Board	1,254		1,004		1
Specialist Medical Review Council - Convenor/councillor	1,254		1,004	B3.2	1
Australian Energy Regulator			1,202		1
Administrative Review Council	1,098		879		1
Australian Institute of Aboriginal and Torres Strait Islander Studies (AIATSIS)	1,098		824		2
Australian Sports Drug Medical Advisory Committee – Review Members			824		2
Defence Honours and Awards Appeals Tribunal	1,098		824		2

<b>Column 1 Office/Authority</b>	<b>Column 2 Chair \$</b>	<b>Column 3 Deputy \$</b>	<b>Column 4 Member \$</b>	<b>Column 5 Additional clauses</b>	<b>Column 6 Travel Tier</b>
Family Law Council	1,098		879		1
Gene Technology Ethics and Community Consultative Committee	1,098		824	B3.3	1
Gene Technology Technical Advisory Committee	1,098		824	B3.3	1
Hazardous Waste Technical Group	1,098		824		2
Innovation Australia Committee - Non Board Member	1,098		1,098		2
National Disability Insurance Scheme Launch Transition Agency - Advisory Council	1,098		824		2
National Mental Health Commission (Chair/Commissioner)	1,098		824		2
National Transport Commission	1,098		989		1
Oil Stewardship Advisory Council	1,098		824		1
Patent and Trade Marks Attorneys Disciplinary Tribunal	1,098				2
Professional Committees listed in Table B4	1,098		824		1
Professional Standards Board for Patent and Trade Marks Attorneys	1,098		824		1
Repatriation Medical Authority	1,098		989	B3.4	1
Seafarers Safety, Rehabilitation and Compensation Authority	1,098	1,011			1
Tertiary Education Quality and Standards Agency (TEQSA) – Chief Commissioner and Commissioners	1,098		824		2
Threatened Species Scientific Committee	1,098		733		1
Tuition Protection Service (TPS) Advisory Board	1,098		549		2
Australian Competition and Consumer Commission – Associate Member			1,045		1
Australian Communications and Media Authority – Associate Member			1,045		1
Australian Institute for Teaching and School Leadership Ltd	Annual fee	Annual fee	1,045		2
Australian Curriculum Assessment and Reporting Authority	Annual fee	Annual fee	1,045		2
Fair Work Commission Expert Panel Member			1,045	B3.5	1
Commonwealth Science Council			1,045		1

Column 1 Office/Authority	Column 2 Chair \$	Column 3 Deputy \$	Column 4 Member \$	Column 5 Additional clauses	Column 6 Travel Tier
Administrative Appeals Tribunal (AAT) (former Social Security Appeals Tribunal (SSAT) Senior Member)			1,045	B3.6	2
AAT (former SSAT Member)			889	B3.6	3
Tax Practitioners Board (TPB) – Member			1,045	B3.8	2
Tax Practitioners Board – Committee Member			784		2
Australian Accounting Standards Board (AASB)			1,004	B3.18	1
Auditing and Assurance Standards Board (AuASB)			1,004	B3.18	1
Australian National Council on Drugs	941	847	753		2
Australian River Co. Ltd	941	847	753		2
Aged Care Quality Advisory Council	941		753		2
Asbestos Safety and Eradication Council	Annual fee		628		2
Australia Council, Sector Strategy Panels	941		753		2
Australia Council, Peer Assessment Panel Members			706		2
Australian Astronomical Observatory Advisory Committee (AAOAC)	941		628		2
Australian Community Pharmacy Authority	941		753		2
Australian Grape and Wine Authority Selection Committee	941				2
Australian National Preventive Health Agency (ANPHA) Advisory Council	941		628		2
Australian Organ and Tissue Donation and Transplantation Authority Advisory Council	941		753		2
Biological Diversity Advisory Committee	941		628		2
Commission for International Agricultural Research	941		706		2
Corporations and Markets Advisory Committee (Convener/Member)	941		847		1
Defence Science and Technology Organisation Advisory Board	941		753		2
Disability Standards Review Panel	941		471		2
Disciplinary Appeal Committees under <i>PE(CT) Regulations 1999</i>	941				2
Fisheries Research and Development Corporation Selection Committees	941				1

<b>Column 1 Office/Authority</b>	<b>Column 2 Chair \$</b>	<b>Column 3 Deputy \$</b>	<b>Column 4 Member \$</b>	<b>Column 5 Additional clauses</b>	<b>Column 6 Travel Tier</b>
Fuel Standards Consultative Committee	941		628		2
Indigenous Advisory Committee established under the EPBC Act	941		628		2
Land Sector Carbon and Biodiversity Board	941		847		2
Land Sector Carbon and Biodiversity Board - Committees	628		471		2
Ministerial Council on Asylum Seekers and Detention	941		847		2
National Blood Authority	941		706		1
Regional Telecommunications Independent Review Committee	941		753		2
Research and Development Corporations Selection Committees	941				1
Classification Review Board	Annual fee	916	889	B3.10	2
Anti-Doping Research Program Panel			889		1
Defence Force Advocate			889	B3.11	1
Defence Force Remuneration Tribunal			889		1
AAT (former Migration Review Tribunal (MRT) Member)			889	B3.12	2
AAT (former Refugee Review Tribunal (RRT) Member)			889	B3.12	2
Pharmaceutical Benefits Remuneration Tribunal	Full-time		889		1
Productivity Commission	Full-time		889		1
Superannuation Complaints Tribunal	Full-time		889	B3.7	2
Australian Strategic Policy Institute	837		670		2
Climate Change Authority Associate Member			879	B3.17	2
Geographical Indications Committee	837		754		2
Prime Ministerial Advisory Council on Veterans' Mental Health	837		No fee		2
Veterans' Review Board (Senior Member; Member)	837		754		2
Australian National Maritime Museum – Committee (non-Board member)			784		2
Australian Pesticides & Veterinary Medicines Authority – Advisory Board	Annual fee		784		2
Australian Technical Advisory Group on Immunisation	Annual fee		784		1

<b>Column 1 Office/Authority</b>	<b>Column 2 Chair \$</b>	<b>Column 3 Deputy \$</b>	<b>Column 4 Member \$</b>	<b>Column 5 Additional clauses</b>	<b>Column 6 Travel Tier</b>
Health Workforce Australia	Annual fee		784		2
Prime Minister's Indigenous Advisory Council	Annual fee		753		2
Medical Services Advisory Committee	Annual fee		784		1
ABC Advisory Council	732		659		2
Anti-Doping Rule Violation Panel	732		659		2
AIATSIS Research Advisory Committee			472		2
Coal Mining Industry (Long Service Leave Funding) Corporation	732	549	549		2
Committees of Research and Development Corporations	732		659	B3.13	2
Defence Industry Study Course	732				2
Editorial Advisory Board	732			B3.14	2
Higher Education Standards Panel (HESP)	732		659		2
Management Advisory Committees, Australian Fisheries Management Authority	732		549		2
National Archives of Australia Advisory Council	732		659		2
National Customs Brokers Licensing Advisory Committee	732		659		2
Religious Advisory Committee to the Services	732		732		2
Statutory Fishing Rights Allocation Review Panel	732		659		2
Australian Institute of Health and Welfare (AIHW)	Annual fee		680		2
AIHW Ethics Committee	628		471		2
National Rural Advisory Council – Specialist Committees			680		2
Torres Strait Regional Authority (TSRA)		637	472	B3.15	2
Torres Strait Regional Authority Member Advisory Committee			472	B3.15	2
Aboriginals Benefit Account Advisory Committee (ABAAC)	628		471		2
APS Reconsideration Committee	628		566		2
Australian Sports Anti-Doping Authority – Advisory Group	628		471		2

Column 1 Office/Authority	Column 2 Chair \$	Column 3 Deputy \$	Column 4 Member \$	Column 5 Additional clauses	Column 6 Travel Tier
CSIRO Advisory Committees	628		471		2
Defence Force Case Assessment Panel	628		566		2
Military Superannuation and Benefits Scheme Reconsideration Committee	628		566		2
Uluru – Kata Tjuta Board of Management	628		471		2
Kakadu Board of Management	628		471		2
Booderee Board of Management	523		393		2
Defence Families of Australia National Convenor	523				3
Defence Families of Australia National Delegates			392		3
Defence Families of Australia National Communications Officer			392		3
Defence Families of Australia National Policy Officer			392		3
Defence Reserves Support Council - State/Territory Chairs	523				2
Ministerial Advisory Committee on Blood Borne Viruses and Sexually Transmissible Infections	523		393	B3.16	2
Medical Training Review Panel			472		2
Australian Bravery Decorations Council	No fee		No fee		1
Central Trades Committee			No fee		2
Council for the Order of Australia	No fee		No fee		1
Local Trades Committee			No fee		2
Military Rehabilitation and Compensation Commission	No fee		No fee	B3.9	2

### Additional Sub-clauses to Table B3

- B3.1 **Examiner, Australian Crime Commission:** The maximum amount an Examiner who is paid by way of daily fees can be paid in one year is \$233,050. The Hon John Hannaford is to receive the full amount determined in Column 2 until the remuneration for performing this office totals \$31,500 in a financial year (1 July to 30 June). Once income in a financial year reaches this level, the daily rate applying will revert to \$706.
- B3.2 **Specialist Medical Review Council:** In addition to the relevant daily fee, the Convenor will receive a retainer of \$27,790 per annum. A councillor who is appointed as a presiding councillor under subsection 196ZK(3) of the *Veterans' Entitlements Act 1986* will, in addition to the relevant daily fee, receive a retainer of \$18,740 per annum
- B3.3 **Gene Technology Committees:** An Expert Advisor appointed to either the Gene Technology Technical Advisory Committee or the Gene Technology Ethics and Community Consultative Committee will receive \$824 per day and is entitled to Tier 1 Travel.

- B3.4 **Repatriation Medical Authority:** In addition to the relevant daily fee, retainers of \$55,500 per annum for the Chairperson and \$37,010 per annum for the Members are payable.
- B3.5 **Fair Work Commission Expert Panel Member:** Fees for all official business will be calculated in accordance with Table B2. Table B1 does not apply.
- B3.6 **Administrative Appeals Tribunal (AAT) – former Social Security Appeals Tribunal (SSAT):** This determination applies to an AAT member who is a former member of the SSAT and is covered by the transitional provisions of Section 5 of Item 9 to the *Tribunals Amalgamation Act 2015* (i.e. for the remaining balance of the former SSAT member’s term of appointment that commenced before 1 July 2015). All daily fees for these part-time office holders are calculated in accordance with Table B2; Table B1 does not apply. The following conditions also apply:
- (a) for the purpose of Column 3 of Table B2 total time includes all official travel time; time spent on Tribunal business; and preparation for, attendance and finalisation of all matters associated with a Tribunal hearing;
  - (b) the nature, reasonableness and duration of official business shall be reviewed prior to payment of fees, according to governance arrangements established by the President of the AAT; and
  - (c) a part-time office holder shall be paid a cancellation fee equivalent to 50 per cent of one day's fee for the cancellation of all work on a day with less than five working days' notice.
- B3.7 **Superannuation Complaints Tribunal (SCT):** All daily fees for part-time office holders of the SCT are calculated in accordance with Table B2; Table B1 does not apply. The following conditions also apply:
- (a) for the purpose of Column 3 of Table B2 total time includes all official travel time; time spent on Tribunal business; and preparation for, attendance and finalisation of all matters associated with a Tribunal hearing; and
  - (b) the Chairperson of the SCT is to certify the nature, reasonableness and duration of official business undertaken prior to any payment of fees.
- B3.8 **Tax Practitioners Board:** The maximum fees payable each year to part-time Members of the Tax Practitioners Board are capped at 80% of the sum of the base salary payable each year to a full-time Member.
- B3.9 **Military Rehabilitation and Compensation Commission:** Where a member has an entitlement to Tier 1 travel by virtue of a full-time appointment, that entitlement will also apply to this Office.
- B3.10 **Classification Review Board:** When the Deputy Convenor acts as Convenor, he or she will be entitled to the remuneration and other conditions determined for the Convenor.
- B3.11 **Defence Force Advocate:** The daily fee specified in Table B.3 is payable when the Advocate undertakes tasks that do not require the advocacy and legal advice skills of a Senior Counsel. Fees payable for advocacy and legal advice that the Department certifies as within the Advocate’s functions under s.58T of the *Defence Act 1903* and requiring the skills of a Senior Counsel or a Queens Counsel, shall be at the rate of \$3,500 per day.
- B3.12 **Administrative Appeals Tribunal (AAT) – former Migration Review Tribunal and Refugee Review Tribunal:** This determination applies to an AAT member who is a former member of the MRT/RRT and is covered by the transitional provisions of Item 5 of Schedule 9 to the *Tribunals Amalgamation Act 2015* (i.e. for the remaining balance of the former MRT/RRT member’s term of appointment that commenced before 1 July 2015). Table B1 and B2 do not apply to these part-time office holders. The following conditions also apply:
- (a) members receive a daily fee for seven hours work (which may accumulate over several days); and
  - (b) the nature, reasonableness and duration of official business shall be reviewed prior to payment of fees, according to governance arrangements established by the President of the AAT.
- B3.13 **Committees of Research and Development Corporations:** This entry refers to committees established under the *Primary Industries and Energy Research and Development Act 1989*.
- B3.14 **Editorial Advisor Board:** Subject to a minimum payment of \$3,224 per annum.



- B3.15 **Torres Strait Regional Authority:** Table B1 and Table B2 do not apply. Office-holders shall be paid in accordance with the following conditions:
- (a) for formal meetings and/or authority business aggregating 6 hours or more on any one day – 100% of the daily fee;
  - (b) for formal meetings and/or authority business aggregating 3 hours or more but less than 6 hours on any one day – 60% of the daily fee; and
  - (c) for formal meetings and/or authority business aggregating less than 3 hours on any one day – 40% of the daily fee.
- B3.16 **Ministerial Advisory Committee on Blood Borne Viruses and Sexually Transmissible Infections (MACBBVSTI):** Members appointed as organisational representatives, such as Federal Parliamentarians and State/Territory Officials, will not receive the travel allowance determined for MACBBVSTI Members if they have an entitlement to travel allowance from a different source.
- B3.17 **Climate Change Authority Associate Member:** For the period 1 November to 31 December 2015 the Associate Member is entitled to a daily fee of \$861 in lieu of the amount specified in Column 4 of Table B3.
- B3.18 **Australian Accounting Standards Board (AASB) and Auditing and Assurance Standards Board (AuASB):** For the period 9 December to 31 December 2015 the Members are entitled to a daily fee of \$984 in lieu of the amount specified in Column 4 of Table B3.

#### Table B4 - Specified Professional Committees

Advisory Committee for Biologicals
Advisory Committee on Chemicals Scheduling
Advisory Committee on Complementary Medicines
Advisory Committee on Medical Devices
Advisory Committee on Medicines Scheduling
Advisory Committee on Prescription Medicines
Advisory Committee on Non-Prescription Medicines
Advisory Committee on the Safety of Medical Devices
Advisory Committee on the Safety of Medicines
Advisory Committee on the Safety of Vaccines
Australian Commission on Safety and Quality in Health Care – Expert Committees
Australian Therapeutic Goods Advisory Council
Independent Hospital Pricing Authority Clinical Advisory Committee
Medicare Participation Review Committees
National Pathology Accreditation Advisory Council
Pathology Services Table Committee
Pharmaceutical Services Committee of Inquiry
Therapeutic Goods Committee

## SCHEDULE C - ANNUAL MEETING AND ADDITIONAL DAILY FEES

### 17. Guide to this Schedule:

This Schedule applies to office holders who receive an annual meeting fee and additional daily fee. The annual fee compensates for formal meetings of the authority with the additional daily fee payable for authority business unrelated to the formal meetings.

It sets out the conditions that must be met for payment of both the annual meeting fee and the additional daily fee, including certification of hours and minimum claim and maximum payment arrangements. Table C1 sets out the basis of calculation of the additional daily fee. Table C2 identifies:

- the individual public offices remunerated by annual meeting and additional daily fees;
- the actual fees payable to Chairs and Members (where applicable);
- any additional provisions or conditions that apply to the office, including any caps that apply to the additional daily fee ; and
- the relevant travel tier for the office.

### 18. Conditions of payment of annual meeting fees: The annual meeting fees set out in Table C2 are payable on a periodic basis throughout each year. Part years are paid on a proportionate basis. The annual meeting fee covers:

- attendance at all formal meetings of the authority (regardless of their duration);
- any preparation time for the formal meetings; and
- any official travel time associated with the formal meetings.

#### 18.1. Lengthy absence: The annual meeting fee is proportionally reduced where an office holder is unavailable to attend meetings of the authority for a period of more than three months, except to the extent that a reduction would be inconsistent with the terms of the office holder's appointment.

### 19. Additional daily fee: The additional daily fees set out in Table C2 are payable for time spent on authority business in accordance with the conditions of this Schedule and as calculated in Table C1.

#### 19.1. Meaning of 'authority business' in this Schedule: For the purpose of this Schedule 'authority business' also excludes:

- all preparation for a formal meeting even where it is considered excessive to normal preparation time; and
- any official travel time associated with a formal meeting regardless of when this occurs.

#### 19.2. Certification of hours: Prior to payment, the Chair must certify the total time claimed by the office holder, including any official travel time where it is not associated with a formal meeting.

- The Chair's total time should be certified in accordance with the terms set out in the office holder's appointment or under governance arrangements approved by the responsible portfolio minister or authority.

#### 19.3. Maximum payment: The maximum fee payable for any one day is one daily fee.

#### 19.4. Minimum claim: Unless the authority determines otherwise, the minimum amount that may be claimed for payment at any one time is one daily fee.

- 19.5. **Annual cap:** Where there is an annual cap on additional daily fees applicable to the holder of a specified office, that cap is listed in Column 4 of Table C2. Where a cap is set, additional daily fees are not payable to an office holder once their aggregate daily fee earnings during that financial year reach the cap.

**Table C1 - Calculation of additional daily fees**

Column 1 Total time	Column 2 Daily fee payable	Column 3 Total time includes
For each period of at least one hour	20 per cent for each hour, up to a maximum of five hours per day	<ul style="list-style-type: none"> <li>Time spent on authority business</li> <li>Official travel time where it is not associated with a formal meeting</li> </ul>

**Table C2: Annual meeting fee and additional daily fee – fees and travel tier**

20. **General provisions relating to Table C2:**

- Remuneration for an office holder is at the rate specified in the appropriate column opposite the office/authority. Where there is an additional condition that applies to a specified office, a sub-clause is listed in Column 5. The additional sub-clauses are set out immediately following the Table.
- Rates are effective from 1 January 2016 unless otherwise specified.

Column 1 Office/Authority	Column 2 Annual meeting fee \$	Column 3 Additional daily fee \$	Column 4 Annual cap on additional daily fees \$	Column 5 Additional clauses applying	Column 6 Travel tier
Independent Expert Scientific Committee on Coal Seam Gas and Large Coal Mining Development Chair	80,950	1,098	21,960		1
	Member	53,980	824	16,470	1
Prostheses List Advisory Committee Chair	41,780	1,098			1
	Member	20,890	824		1
National Competition Council President	33,950	1,098		C2.1	1
	Other Councillors	16,980	824	C2.1	1

**Additional sub-clauses to Table C2**

- C2.1 **National Competition Council:** The annual fee applies to all Council work including governance, meeting preparation and consideration of applications at and prior to scheduled meetings. The daily fee applies only to consideration of applications that are not able to be covered in the scheduled meetings due to statutory timeframes.

## SCHEDULE D - BASE FEE AND MEETING FEE

### 21. Guide to this Schedule:

This Schedule applies to office holders who receive a combination of a base (annual) fee and a (daily) meeting fee. The base fee compensates for a wide range of work undertaken by the office holder as set out in this Schedule. The additional daily fee component applies only to full day formal meetings of the authority and is payable in accordance with the provisions set out in this Schedule. Table D identifies:

- the individual public offices remunerated by annual meeting and additional daily fees;
- the actual fees payable to Chairs and Members (where applicable);
- any additional provisions or conditions that apply to the office; and
- the relevant travel tier for the office.

### 22. **Base fee:** The base fees set out in Table D are an annual fee payable on a periodic basis throughout each year. Part years are paid on a proportionate basis. The base fee covers all activities undertaken by the office holder in performing the duties of their office, including:

- part day meetings (involving less than five hours including official travel time);
- preparation for a formal meeting;
- sub-committee work;
- formal dinners;
- teleconferences;
- representational activities; and
- other authority business.

#### 22.1. **Lengthy absence:** The base fee is proportionally reduced where an office holder is unavailable to perform the duties of their office for a period of more than three months, except to the extent that a reduction would be inconsistent with the terms of the office holder's appointment.

### 23. **Meeting fee:** The meeting fees set out in Table D are payable in accordance with the conditions of this Schedule.

#### 23.1. **Calculation of fees:** Meeting fees are only payable where the total time spent on a formal meeting of the authority, combined with official travel time associated with the meeting, is five hours or more on the same day.

#### 23.2. **Certification of hours:** Prior to payment, the Chair must certify the total time claimed by the office holder, including any official travel time. If the Chair is absent from the meeting, the nominated presiding officer should certify the total time claimed by the office holder for that day.

- The Chair's total time should be certified in accordance with the terms set out in the office holder's appointment or under governance arrangements approved by the responsible portfolio minister or authority.

#### 23.3. **No payment for part days:** There is no meeting fee payable where the total time spent on a formal meeting of the authority, combined with official travel time associated with the meeting, is less than five hours on a particular day. Part days do not accrue.

**Table D: Base Fee and Meeting Fee – fees and travel tier**

24. **General provisions relating to Table D:**

- Remuneration for an office holder is at the rate specified in the appropriate column opposite the office/authority. Where there is an additional condition that applies to a specified office, a sub-clause is listed in Column 4. The additional sub-clauses are set out immediately following the Table.
- Rates are effective from 1 January 2016 unless otherwise specified.

<b>Column 1</b> <b>Office/Authority</b>	<b>Column 2</b> <b>Base fee</b> <b>\$</b>	<b>Column 3</b> <b>Meeting fee</b> <b>\$</b>	<b>Column 4</b> <b>Additional clauses applying</b>	<b>Column 5</b> <b>Travel tier</b>
Climate Change Authority Chair	57,450	1,098		2
	Member	28,730	879	
Road Safety Remuneration Tribunal	41,780	628		1
Clean Energy Regulator Member	33,950	1,071	D.1	1
Australian Charities and Not-for-profits Commission Advisory Board Chair	33,950	941		2
	Member	13,580	628	
Special Building Industry Powers - Independent Assessor	26,120	941	D.2	2
Takeovers Panel Chair	26,120	1,098	D.3	1
	Member	5,230		
Woomera Prohibited Area Advisory Board – Independent Chair	13,580	941		2
Australian Reinsurance Pool Corporation Chair	26,120	1,098		1
	Member	13,060	989	

**Additional Sub-clauses to Table D**

- D.1 **Clean Energy Regulator** – A maximum cap of 15 daily meeting fees will be paid each calendar year. Meeting fees are not payable for any meetings which exceed this 15 meeting cap.
- D.2 **Special Building Industry Powers – Independent Assessor** – The base fee includes payment for the first 20 full days of work, in any given financial year, where a day is an aggregate of at least 7 hours, after which a daily fee of \$941 per day of work would apply.
- D.3 **Takeovers Panel** – Meeting fees are payable for sitting days of takeover proceedings and for Panel days where the duration of the proceedings is of a minimum of three hours. Payment of fees is subject to a maximum of one daily fee for any one day. For periods of work of less than three hours, a fee is payable as follows:
- less than two hours - 40% of a daily fee; and
  - two hours to less than three hours – 60% of a daily fee.

## SCHEDULE E - ABORIGINAL LAND COUNCILS FEES

### 25. Guide to this Schedule:

This Schedule applies to office holders of the Aboriginal Land Councils. Depending on their Council, Councillors may receive either an annual fee or a daily fee. The Schedule sets out the conditions that must be met for payment of fees, including certification of hours and minimum claim and maximum payment arrangements. Tables E1 and E2 set out the different basis of calculation of the fee on a meeting and non-meeting days and the activities covered by the fee. Table E3 identifies:

- the individual office holders, and the basis of their remuneration – either daily fees or annual fees; and
- the actual fee payable to Chairs, Deputy Chairs (where applicable) and Councillors.

### Daily fees

26. **Conditions of payment of daily fees:** Payment of daily fees under this Schedule is subject to the following conditions.

26.1. **Certification of hours:** Prior to payment, the Chair must certify the total time claimed by the office holder, including any official travel time. If the claim relates to a meeting day and the Chair is absent from the meeting, the nominated presiding officer should certify the total time claimed by the office holder for that day.

- The Chair's total time should be certified in accordance with the terms set out in the office holder's appointment or under governance arrangements approved by the responsible portfolio minister or authority.

26.2. **Maximum payment:** The maximum payable for any one day is one daily fee.

26.3. **Minimum claim:** Unless the authority determines otherwise, the minimum amount that may be claimed on each occasion is one daily fee.

27. **Calculation of daily fees:** The daily fees set out in Table E3 are payable in accordance with the conditions of this Schedule.

27.1. **Meeting day:** The fees payable to an office holder on a meeting day are calculated in accordance with Table E1.

27.2. **Non-meeting day:** The fees payable to an office holder on a non-meeting day are calculated in accordance with Table E2.

*(Note: Normal preparation time must not be taken into account in calculating 'Total time' under Column 3 of Table E1 or Table E2).*

28. **Identifying daily fees in Table E3:** A fee set out in Table E3 is a daily fee if it is expressed to be payable 'daily'.

**Table E1 - Calculation of fees on a meeting day**

Column 1 Total time	Column 2 Daily fee payable	Column 3 Total time includes
Less than two hours	40 per cent	<ul style="list-style-type: none"> <li>• Time spent attending formal meeting</li> <li>• Time spent on authority business</li> <li>• Official travel time</li> </ul>
Two hours to less than three hours	60 per cent	
Three or more hours	one daily fee	

**Table E2 - Calculation of fees on a non-meeting day**

Column 1 Total time	Column 2 Daily fee payable	Column 3 Total time includes
For each period of at least one hour	20 per cent for each hour, up to a maximum of five hours per day	<ul style="list-style-type: none"> <li>• Time spent on authority business</li> <li>• Official travel time</li> </ul>

**Annual fees**

29. **Conditions of payment of annual fees:** The annual fees set out in Table E3 are payable on a periodic basis throughout each year. Part years are paid on a proportionate basis. The annual fee covers all activities undertaken by the office holder in performing the duties of their office.
- 29.1. **Lengthy absence:** The annual fee is proportionally reduced where an office holder is unavailable to perform the duties of their office for a period of more than three months, except to the extent that a reduction would be inconsistent with the terms of the office holder's appointment.

**Travel Tier**

30. Office holders are entitled to Tier 2 travel.

**Table E3 - Holders of Public Offices in Aboriginal Land Councils – fees**

31. **General provisions relating to Table E3:**

- Remuneration for an office holder is at the rate specified in Column 2 opposite the office. Column 3 specifies whether the fee is payable on a daily or annual fee basis.
- Rates are effective from 1 January 2016 unless otherwise specified.

Column 1 Office	Column 2	Column 3
	\$	Fee type
<b>NORTHERN LAND COUNCIL</b>		
<b>Chairman</b> If engaged part-time on the functions and duties of the office	732	Daily
<b>Member</b> if engaged on general Council business	293	Daily
if engaged on business of the executive	476	Daily
<b>CENTRAL LAND COUNCIL</b>		
<b>Chairman</b> If engaged part-time on the functions and duties of the office	732	Daily
<b>Member</b> if engaged on general Council business	293	Daily
if engaged on business of the executive	476	Daily
<b>TIWI LAND COUNCIL</b>		
Chairman	57,450	Annual
Deputy Chairman	34,470	Annual
Member, Management Committee	34,470	Annual
<b>ANINDILYAKWA LAND COUNCIL</b>		
<b>Chairman</b> If engaged part-time on the functions and duties of the office	628	Daily
<b>Member</b>	314	Daily

Signed on this 9<sup>th</sup> day of December 2015

Signed  
John C Conde AO  
PRESIDENT

Signed  
John B Prescott AC  
MEMBER

Signed  
Ewen G W Crouch AM  
MEMBER